

PENTAMEDIA GRAPHICS LIMITED

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

(pursuant to clause 49 of the Listing Agreement)

The Members of the Board of Pentamedia Graphics Limited (PMGL) are provided with opportunities to familiarize themselves with the business of the Company, its management and operations.

In addition to the requirements of clause 49, the code for independent directors under schedule IV lays down the standards for fulfillment of their responsibilities in a professional and faithful manner to promote confidence of all stakeholders. The Company recognizes that Directors need to be familiar with the industry, the customer profile, market environment and the competitive situation, the dynamics of material supply and services required for the Company and other critical parameters, to be able to take informed decisions, on the strategic and operational framework.

On a continuous basis, through board and committee meetings, the above information is disseminated to Independent Directors. Further, the Directors also interact with senior management team to get required inputs. As and when any new Director is inducted into the Board, specific efforts are taken to brief the inductee with the necessary information. The Board of Directors are regularly provided with information and updates on the various projects that the Company is undertaking.

In specific, following efforts are taken to familiarize Directors with the Company as well as their role expectations:

1. The Independent Directors are made aware of their roles, duties and responsibilities at the time of their appointment through a formal letter of appointment containing the terms and conditions of their engagement. The terms and conditions of the appointment of Independent Directors are available in the website of the Company.
2. Every newly inducted Director is given the Corporate presentation which covers the evolution of the Company, the various prestigious projects undertaken by the Company, profile of Board of Directors, the particulars of senior management, current operating and financial environment and outlook on the market front.
3. Every new director is provided with a Director's Handbook which details the compliance requirements in terms of Corporate laws, listing agreement and Corporate Governance.
4. Through various presentations and interactions through email, the happenings on the market front, clients, execution of projects are shared and this enables the Directors to meaningfully advise and support the management.